

# Indian Institute of Information Technology Allahabad

Updated on: 12.08.2024

## Physical Reporting Schedule at IITA for MTECH & DD MTECH-PHD -2024 FRESHER

**For CCMT Round up to NSR candidates  
WHO HAVE BEEN ALLOTTED SEATS AT IITA**

**Date of Physical Reporting: 12/08/2024 to 14/08/2024**

**Time: 10:00 AM – 5:00 PM**

**\*15<sup>th</sup> August, 2024 National Festival (Holiday)**

*(Separate information would be displayed soon for DASA/SII – 2024 fresher)*

### Things To Do Before Coming For Physical Reporting

**A. Visit the IITA ERP Portal-** <https://erp.iita.ac.in/> (portal will be opened on 9<sup>th</sup> August, 2024)

- **Fill the details** in the IITA ERP Portal- <https://erp.iita.ac.in/>  
**List of documents to be uploaded are** available at **ANNEXURE A (KINDLY SEE AT THE END) or BY CLICKING AT**  
(<https://iita.ac.in/uploads/Annexure%20A%20for%20M717.pdf>)

### ERP LOGIN PROCEDURE

**User Id** for Logging in to the IITA ERP System = **GATE Registration ID**

**Password** = Your Mobile Number, used at the time of **GATE Registration**

**B. Deposit the balance academic fees and Mess Fees as per applicable category-**

Sl. No.	Social Category	Institute & Hostel Fees	Advance Fees Paid to CCMT 2024	Balance Fees Payable	Mess Charges Payable to IITA in Addition	Total Amount Payable
1.	GEN, OBC, EWS	1,21,480/-	40,000/-	81480/-	24300/-	105780/-
2.	SC, ST & PwD		15,000/-	106480/-	24300/-	130780/-

**C. List of formats as Annexure (1-6), kindly click at link:**

( <https://iita.ac.in/uploads/Annex%201%20to%206383.pdf>)

### Things To Be Brought At The Time For Physical Reporting

- **One full set of self-attested documents along with all originals - available at ANNEXURE A or at** (<https://iita.ac.in/uploads/Annexure%20A%20for%20M717.pdf>)

### M.Tech Freshers 2024- Orientation Program and Classes

- 21<sup>st</sup> August, 2024 , 10:30 AM -Venue Institute Main Auditorium for Orientation Program  
3:00 PM- Venue Class Room- Time table to be made available on that day

**Kindly note**

- a) **Verification of online submitted documents with the physical original documents** shall be undertaken, upon your physical arrival to the Institute
- b) **Hostel allotment** shall be done immediately upon enrollment number allotment and after physical verification of your documents. Hostel accommodation provides for a well-lit accommodation, study table and Cot alongwith storage space. Pl. bring your own lock, Bucket, Mug, personal clothing and bedding or you can purchase them locally, as per your choice. Cooler if desired, has to be purchased by you
- c) For those students accompanied by Parents/Guardians, they may approach for Visitor Hostel accommodation by requesting for it on [visitorhostel1@iita.ac.in](mailto:visitorhostel1@iita.ac.in) directly.
- d) Preferred Railway Codes for reaching Prayagraj is PRYJ (Abt 8 KMS) / SFG (Abt 3 KMS) /ACOI (Abt 22 KMS) / while for Flights is IXD.
- e) **As mandated by the MoE/NAD/University Grants Commission, all the applicants should have their respective Academic Bank of Credits (ABC/APAAR) ID. Steps for generating (ABC/APAAR) ID are provided in the notices tap as well as on the Institute website. The applicants can also watch this short video <https://www.youtube.com/watch?v=Gw3DUHaJg1c> for information on ABC/APAAR Registration.**

**f) FOR ANY ISSUES KINDLY CONTACT**

<b>Program</b>	<b>Concerned Person</b>	<b>Mobile no</b>	<b>Landline no</b>
MTECH IT STUDENTS	Mr. Saleem Ansari	9415797515	0532-2922030
MTECH ECE STUDENTS	Mr. Ramesh Rai	9935418328	0532-2922033
MTECH Bioinformatics	Mr. Santosh Mishra	9919652225	0532-2922801
MTECH Biomedical Engg.	Ms. Prabha Verma		0532-2922282
<b>Officials dealing with ERP/FEES/ADMISSION</b>			
Assistant Registrar - Admission	Mr. Vivek Nagar	9450952556	0532-2922013
Joint Registrar- Admission	Dr. Asheesh Kumar	9451235181	0532-2922006
Dean AR Office	Mr. Ashutosh Shukla	9450507260	0532-2922040
Mess Fees Related	Mr. Rajat Ghosh	9415237407	0532-2922112
Institute Fees Related	Mr. Rahul Singh	9984043362	0532-2922049
ERP Related Issue	Mr.Prashant Srivastava	9454969947	0532-2922191
	Dr. Mithilesh Mishra	9450952584	0532-2922011
Centre Incharge Admission Dean AR	Prof. Manish Goswami	9792947813	0532-2922003

## Annexure A

Sl. No.	Mandatory Document Required for Admission Completion	Required for M.Tech.
1	Aadhaar Card	YES*
2	GATE Score Card	YES*
3	Online Document Verification Certificate	YES
4	Proof of Payment of Seat Acceptance Fee (SAF)	YES
5	Receipt of Advance Fee Payment at CCMT	YES
6	Provisional Seat Allotment / Admission Letter	YES
7	Character/Conduct Certificate	YES
8	Degree/Provisional or Course Completion Certificate of UG Degree	YES*
9	Marksheet of UG Degree for all Semesters	YES*
10	Marksheet of Class 10th Standard	YES*
11	Marksheet of class 12th Standard	YES*
12	MCAIP Form, in the attached Format (Annexure-1)	YES
13	Medical Examination Report, in the attached Format (Annexure-2)	YES
14	Migration/Transfer Certificate	YES
15	Pass Certificate of Class 10th Standard	YES*
16	Pass Certificate of Class 12th Standard	YES*
17	Proof of Date of Birth (In case DoB is not mentioned on Class 10th Certificate)	YES*
18	Undertaking by Candidate for Documents Submission (Affidavit), in the attached Format (Annexure-3)	YES
19	Notarized Anti-Ragging Affidavit By Parent in the attached Format (Annexure-4)	YES
20	Notarized Anti-Ragging Affidavit By Student in the attached Format, (Annexure-5)	YES
21	Caste/Category Certificate (For Reserved Category)	YES*
22	OBC-NCL Undertaking, in the attached Format (For OBC-NCL Candidate) (Annexure-6)	YES
23	Economically Weaker Section Certificate (For EWS Candidate)	YES*
24	12 Digit ABC (Academic Bank of Credits/APAARR) Registration ID (for details visit <a href="https://aaa.iiita.ac.in/">https://aaa.iiita.ac.in/</a> )	YES*

\*Photo copies will be retained after verification from Original documents & rest will be retained in Original by the Institute.